

Internship Opportunity with the San Diego County Commission on the Status of Women

Description: The San Diego County Commission on the Status of Women seeks an intern to assist with its important work in advising the County Board of Supervisors on areas of concern to women's lives and needs, and organizing its annual events, such as: the annual Women's Hall of Fame, in partnership with the Women's History Museum, the annual Commissioner's Holiday Reunion, and the Salute to Supervisors. Duties include attending monthly meetings of the Commission; updating the Commission's website; maintaining the Commission's presence on social media, such as Facebook, Twitter, LinkedIn etc.; helping with outreach to other organizations, including women's associations, for purposes of fund raising, networking, and collaboration; conducting research on policy issues, demographics, and statistics regarding women's advancement in San Diego; and brainstorming ideas to fulfill the Commission's Mission.

Qualifications and Compensation: A high school diploma and enrollment on either a full-time or part time basis in an accredited two or four-year college. If you wish to receive academic credit, please seek advice from your college as to their requirements for an internship which would be the sole form of compensation. The ideal candidate should also have:

- excellent word processing skills,
- basic website management abilities,
- a social media presence and comfort with launching social media accounts;
- good judgment, solid interpersonal skills, creativity, and community involvement

Background: Established in 1975, the San Diego County Commission on the Status of Women advises the San Diego County Board of Supervisors on areas of concern to women's lives and needs in San Diego County, including, but not limited to Domestic Violence; Child Care; Educational and Employment Opportunities; Medical and Health Services; Welfare, Housing, Credit, Loan, and Social Services; Elder Care and Fraud; Criminal Justice Policies and Procedures; Legal Services; and Sex Discrimination, Prejudice, Women's Equal Rights, Services for Homeless Women and Human Trafficking.

For more questions, contact info@statusofwomensd.org

To apply: please submit the following by June 15, 2016: (1) resume; (2) names and contact information of two professional and one personal reference (none of whom are relatives); (3) a 150-300 word statement stating why you would like this internship.